

Terms of Reference

NAME:

SOAR Medal Selection Committee

REPORTING TO:

Board of Directors.

OVERALL PURPOSE OF COMMITTEE:

To select the annual winner(s) of the SOAR Medal(s). A maximum of three (3) winners to be selected each year.

MAJOR COMMITTEE TASKS:

As per above overall purpose.

DURATION OF COMMITTEE:

August to September.

NUMBER OF MEETINGS:

As required.

FINANCIAL IMPACT:

None.

STAFF LIAISON:

SOAR President.

SELECTION/ELECTION OF CHAIR:

Committee is chaired by the President.

SELECTION/ELECTION OF MEMBERS:

Appointed by the Board of Directors – 2 previous SOAR Medal winners and 2 Board members.

COMMITTEE CHAIR RESPONSIBILITIES:

- Chair meetings.
- Report to the SOAR Board of Directors.
- Ensure the unbiased selection of the winner(s) from the nominees presented.

COMMITTEE MEMBER RESPONSIBILITIES:

As per above major tasks.