

Terms of Reference

NAME:

Effective Decisions Course Committee.

REPORTING TO:

Educational Program and Advisory Committee.

OVERALL PURPOSE OF COMMITTEE:

As required, consult and assist SOAR staff with the execution of the SOAR Effective Decisions course.

MAJOR COMMITTEE TASKS:

Carry out tasks as required.

DURATION OF COMMITTEE:

Ongoing.

NUMBER OF MEETINGS:

As required.

FINANCIAL IMPACT:

3 x Effective Decisions courses must provide a net surplus to cover day-to-day operations of SOAR.

STAFF LIAISON:

SOAR Administrator.

SELECTION/ELECTION OF CHAIR:

Recommendation by the Executive Committee; approved by the Board of Directors.

SELECTION/ELECTION OF MEMBERS:

Recommendation by the Executive Committee; approved by the Board of Directors.

COMMITTEE CHAIR RESPONSIBILITIES:

Report to Board on any course irregularities.

COMMITTEE MEMBER RESPONSIBILITIES:

As per above major tasks.