

Expression of Interest Form

September 18, 2012



Duties/Responsibilities of a SOAR Director

- A willingness to contribute and make a difference for the Association and the administrative justice community.
- Appropriate preparation and active participation in Board and Committee meetings.
- Attendance at a minimum of 10 Board meetings per year, with a majority being in-person attendance.
- Active participation on at least one of the Standing Committees.
- Volunteer and complete various individual association tasks.
- Work well as part of a team.
- Contribute opinion, feedback and decisions regarding matters discussed by the Board.
- Operate in an environment that defines the role of the Board as being focused on setting policy, governing the association and maintaining a strategic focus.
- Work with a diverse membership base and understanding local/regional issues.
- Ability to eventually be considered for the role of SOAR President.

Time Commitment

The time commitment includes attendance at a minimum of 10 Board meetings per year. Meetings are usually held on a monthly basis and conducted during the day from 2:30-4:30/5:00 pm (teleconferencing facilities are available).

Positions Available

Currently, there are 5 positions available. Please check the Board position for which you are submitting your name (each term is usually for 3 years):

- ☐ Chair (1 position)
- ☐ Full-Time Adjudicator (excluding Chairs) (1 position)
- ☐ Part-Time Adjudicator (2 positions)
- ☐ Staff (1 position)

In the event that multiple Expressions of Interest are received for any one category, a vote will be held prior to the Annual General Meeting (AGM). Members may only vote once within their own membership category. The SOAR Elections Committee will present a slate of eligible candidates (those who won the advance elections) to the membership at the AGM on Nov. 1st, 2012.

Only SOAR members can vote (e.g. individuals who have submitted a membership application form prior to the election notice and who received the election notice directly from SOAR).

Name (please print): _____

Position Title: _____

of Years in Your Position: _____

Organization: _____

Preferred Mailing Address: _____

City: _____ Province _____ Postal Code _____

Telephone (Direct line): _____ FAX _____

Email: _____

- ☐ I agree to the above time commitment and duties/responsibilities and have attached a brief letter of interest, three references and my curriculum vitae including an overview of my experience and qualifications.

Signature

Please **return this completed form**, along with your letter of interest, references and curriculum vitae no later than 5:00 pm on **Tues. Oct. 9, 2012** to:

SOAR Election Committee

Society of Ontario Adjudicators and Regulators (SOAR)

1 Eva Road, Suite 304, Toronto, ON M9C 4Z5

FAX 416-695-9977 E-mail: info@soar.on.ca

**For further information, please contact Rick Stephenson at (416) 326-3584
E-mail: rick.stephenson@ontario.ca**